



PIERRE VAN RYNEVELD PRIVATE SCHOOL

Registered Pre-Primary, Primary and Secondary School (Emis no 700400135)

Address: 102 Spitfire Ave Tel: (012) 662 0469
Pierre van Ryneveld, Cell: 064 650 7763/
Centurion, 0157 079 506 5704

AFTERCARE

Dear Parents

To provide a safe environment for children who cannot be collected after regular school hours. This service is applicable to children from Grade R to Grade 10, who has registered for Aftercare.

Children that are not registered at aftercare must be picked up from the front of the school before 15:00, because the School had complaints about our school children that play at the Church grounds until late without supervision.

OPERATING TIMES

Aftercare runs during the term, Monday to Friday from 14:00-17h30.

FEES

1. Full Time: January to November
 - a. Monthly: R 800 p.m for 11 months
 - b. Quarterly: R2 300 per term
 - c. Yearly: R8 500
 - d. Ad Hoc: R50.00 per afternoon will be added to the School account, for those not registered at the Aftercare and picked up after 15:00.

These fees must be paid into the Schools account:

AG Venter
MERCANTILE BANK
Acc nr: 1050992032
Branch code: 450105
Ref: Childs name and surname

Please send Proof of each payment to office@pvrca.co.za

WITHDRAWAL FROM AFTERCARE

Withdrawal of a child from Aftercare must be done via email or written letter to gerhard@pvrca.co.za or johani@pvrca.co.za , a month in advance. If this is not done parents will be invoiced for that month's fees.

CONDITIONS

1. A fine of R20.00 will be charged for any child collected between 17h30 and 18h00. Thereafter the amount increases to R50.00. The fine will be charged to the parent's school fee account.
2. Parents must contact the School to make alternate arrangements if they are delayed in collecting their child.
3. Aftercare will close at 16h30 at the end of each term.

MEALS

Parents must please provide a lunch box with juice for the afternoon at 15:00.

HOMEWORK

1. Grade 1, 2 and 3 children will be assisted with their homework daily. However it is the parent's responsibility to help their child with reading.
3. Grade 4 to 10 are expected to complete their homework independently at the desks provided. Assistance is available to these children if it is needed. Tests and projects require independent research and study time at home. These aspects remain the responsibility of the individual child and his/her parents.
4. Whilst children of all grades are given appropriate assistance at Aftercare, it is imperative that parents reinforce homework and that they monitor and sign homework diaries daily.

RULES/DISCIPLINE

1. Grade 1 – 6 children are requested to complete their homework from 14h00 to 16h00. Children who are involved in extramural activities must do their homework once the activity has been completed. It is the child's responsibility to come to Homework class at 14h00, if the child does not show for the Homework class it will be assumed that the child does not have Homework.
2. Children may not leave the School grounds without the permission of the Aftercare staff.
3. No dangerous games, throwing of stones, bullying or any other bad behaviour will be tolerated.
4. Every child in the aftercare must be signed out by a parent before they will be released to leave the school grounds.

PARENT GRIEVANCE PROCEDURE

All complaints should be put in writing and emailed to johani@pvrca.co.za or gerhard@pvrca.co.za or discussed with Marise in person.

Aftercare Registration Form 2023

STUDENT INFORMATION:

| | | | | |
|----------------|--|-------|--|---------------|
| SUR-NAME: | | NAME: | | |
| DATE OF BIRTH: | | AGE: | | GENDER: F / M |

FAMILY INFORMATION:

| | |
|----------------------------|-------|
| FATHER'S NAME AND SURNAME: | |
| WORK TEL | CELL: |
| EMAIL: | |
| | |
| MOTHER'S NAME AND SURNAME: | |
| WORK TEL | CELL: |
| EMAIL: | |

IN EMERGENCY:

| | |
|--------------|---------------|
| NAME: | RELATIONSHIP: |
| TEL: | CELL: |
| | |
| MEDICAL AID: | NUMBER: |

PAYMENT OPTION:

| | | | |
|---------|-----------|----------|--|
| Monthly | Quarterly | Annually | |
|---------|-----------|----------|--|

**Agreement between PIERRE VAN RYNEVELD CA AFTERCARE
And**

.....
(Parents/Legal Guardian(s) – full names)
Of

.....
(Child'd name)

We, above mentioned parents/guardians are in agreement with PIERRE VAN RYNEVELD CA AFTERCARE to leave our / my child / children in the care of this institution in accordance with the required fees as stipulated in the conditions of this Agreement.

1. FEES:

- 1.1. Monthly fees must be paid punctually before or on the THIRD day of each month. If the term payment option was selected the fees must be paid on or before the first day of the new term.
- 1.2. PIERRE VAN RYNEVELD CA AFTERCARE reserves the right to refuse entrance to the aftercare to any child whose parents have not punctually pay the fees. If the fees are not paid by the end of the following month, attendance to the aftercare will be terminated without written notice.
- 1.3. Should the parent experience a temporary problem with the payment of the fees, they immediately have to discuss the problem with MARISE ZWANEOEL. If management agrees to an alternative, temporary arrangement for paying the fees, such a written agreement will be signed by both parties and added to the existing agreement.
- 1.4. The parent/s are entitled to terminate the agreement with one calendar month's notice (on the first day of the month) has been given. The parent/s accepts that notice of termination can only be given in writing irrespectively of the reasons e.g. medical, transfer etc. therefore
- 1.5. Long week-ends: PIERRE VAN RYNEVELD CA AFTERCARE will be closed on all public holidays as well as on "special long week-ends" e.g. when a public holiday falls on a Tuesday or a Thursday, we shall then also be closed on either the Monday before or the Friday after the public holiday.
- 1.6. If a child is picked up after 17:30 a penalty fee of R50 will be added to your school account.

2. EMERGENCIES AND HEALTH:

- 2.1. PIERRE VAN RYNEVELD CA AFTERCARE reserves the right to, in the case of an emergency, summon the nearest doctor if parents can't be reached. The parents shall in such cases support the actions of the School. Costs for such an emergency will be for the parents account.
- 2.2. PIERRE VAN RYNEVELD CA AFTERCARE undertakes to take all reasonable steps to prevent accidents or injuries to the children. PIERRE VAN RYNEVELD CA AFTERCARE will under no circumstances, however, be held responsible for any sickness or injuries the child may incur whilst under the supervision of the School irrespectively of the circumstances prevailing or due to circumstances beyond PIERRE VAN RYNEVELD CA AFTERCARE's control.
- 2.3. Only parents are allowed to pick the children up. If there is an emergency and someone else is picking the child up the aftercare must be notified by calling the school.

Person's name: _____

ID: _____

Person's name: _____

ID: _____

- 3. PIERRE VAN RYNEVELD CA AFTERCARE will not accept any responsibility for toys that are brought to School and are subsequently broken or stolen. We do however prefer no toys be brought to the aftercare.

LEGAL REGULATIONS

The parent herewith acknowledges that he/she is completely familiar with the contents of this INFORMATION BROCHURE AND AGREEMENT that is provided by the Aftercare, has read it, understand and accepts it.

1. PERIOD OF THIS AGREEMENT

This agreement is in force for an indefinite period and can only be terminated as stipulated.

2. GENERAL

2.1. This agreement is the entire agreement between the parties and the parties acknowledge that there is no understanding, guarantees or connection existing, which is not covered in the agreement.

2.2. No amendment to the contract shall be deemed as binding unless it has been documented and undersigned by both parties.

2.3 A parent's signature on this contract is an acknowledgement that the parent is acting on behalf of both parents, or the natural guardian or the child irrespective of which natural parent signed this agreement. Both parents are responsible for all obligations in accordance with this contract.

Signed at on this the day of..... 20

Father's Signature: _____ Date: _____

Mother's Signature: _____ Date: _____

PIERRE VAN RYNEVELD CA AFTERCARE (Marise Zwanepoel)

Date

Witness: 1.
Name Signature

2.
Name Signature